HEMISPHERE EDUCATIONAL TRAVEL
PARTICIPANT TOUR PACKET:

Dear Derby Tour Participant:

We are thrilled that you have decided to attend a tour with Hemisphere Educational Travel. We know that many fun and exciting adventures await you. Please be assured that we are experts in the field and have been sending students on educational tours since 1970. If you have any concerns leading up to your tour, please contact your Tour Leader or your Account Executive at Hemisphere Educational Travel.

We hope you have a wonderful tour!

Jack Golen- President

<table>
<thead>
<tr>
<th>DOCUMENT IN PACKET</th>
<th>KEEP</th>
<th>SIGN AND RETURN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tour Summary/Parent Letter</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Sample Itinerary</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Group Tour Participation Agreement</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Tour Terms and Conditions/ Release Form</td>
<td>X</td>
<td>(send with payment)</td>
</tr>
<tr>
<td>Medical Form</td>
<td>X</td>
<td>(send with payment)</td>
</tr>
</tbody>
</table>
Derby Middle School
Boston Tour Parent Letter
Thursday, May 10, 2018 – Friday, May 11, 2018

Transportation Included:
- Deluxe motorcoach equipped with air conditioning, reclining seats, lavatory and TV’s / DVD
  - Group will have exclusive use of motorcoach for duration of tour
  - Driver’s Hotel Accommodations, Meals, and Gratuities are included

Lodging & Meals Included:
- 1 night hotel accommodations at a hotel similar to a Hampton Inn and Suites or Holiday Inn Express
  - Based on Quadruple Occupancy, or 4 participants per room sharing 2 beds (single, double and triple occupancy are additional)
- 4 total meals included
  - 1 breakfast (1- Continental Breakfast at the Hotel)
  - 2 lunches (2- Meal Vouchers)
  - 1 dinner (1- Student Friendly Casual Restaurant)

Destination Sites (all pending availability):
- Museum of Science
- Boston Duck Tour
- Prudential Skywalk Observatory
- New England Aquarium
- Free Time in Quincy Market
- Salem Witch Market

Other Components Included:
- All taxes and gratuities included
- Tour Director to meet and accompany group 24 hrs/day for the duration of the tour
- Night security guard at the hotel hired specifically for your group (10pm to 5am)
- All tour planning and coordinating
- Comprehensive Accident/Illness Medical Coverage, Professional Tour Operator’s Liability Insurance and consumer protection policies for the duration of the tour
- Each participant will receive a luggage tag and a lanyard containing 24 hour emergency contact information
- Access to online payment services for individual participants
- Hemisphere has active memberships in SYTA (Student and Youth Travel Association) and NTA (National Tour Association), requiring a standard for financial stability and industry ethics.
SAMPLE ITINERARY

Day 1

6:00 AM Deluxe Motorcoach
Deluxe motorcoach equipped with air conditioning, reclining seats, lavatory, and TVs and DVD player. Group will have exclusive use of the motorcoach for the duration of the tour.

10:00 AM Approximate Arrival in Boston, MA

10:00 AM Museum of Science
Long respected as a leader in science education, the Museum of Science promotes thoughtful participation in today's increasingly technological society. With over 700 permanent exhibits, and an ever-changing cavalcade of touring exhibits, films, and shows, groups can encounter the fresh and unfamiliar, ask questions, and actively address the provocative issues raised by innovations in science and technology.

12:30 PM Lunch- $10 of Meal Money Included
Lunch and free time for shopping at the CambridgeSide Galleria.

3:00 PM Boston Duck Tour
The Boston Duck Tours begins as soon as you board your "DUCK", a W.W.II style amphibious landing vehicle. Cruise by all the places that make Boston the birthplace of freedom and a city of firsts. It's time for "Splashdown" as your DUCK splashes right into the Charles River for a breathtaking view of the Boston and Cambridge skylines, the kind of view you just won't get anywhere else.

5:00 PM Prudential Skywalk Observatory
Visit the Skywalk Observatory, Boston's only sky-high vantage point for sweeping 360 degree views of Greater Boston and beyond. Let your eyes and ears do the walking as you experience the exclusive state-of-the-art Antenna Audio Tour detailing the city's many points of historic and cultural interest.

6:30 PM Dinner- Student Friendly Restaurant
Fire & Ice (pending availability)

8:00 PM Depart for the Hotel

Boston Area Hotel
Accommodations at a hotel similar to a Hampton Inn and Suites or Holiday Inn Express. Please note that we do not hold hotel space for a group without a tour commitment; therefore, tour pricing is subject to change in the event that availability changes at the hotel.

10:00 PM Private Overnight Hotel Security for 7 Hours
Private Security Guard to sit on the floor the group occupies from 10:00 PM to 5:00 AM.
SAMPLE ITINERARY

Day 2

7:00 AM  Breakfast- Continental Breakfast at the Hotel

Deluxe Continental Breakfast may include the following: breakfast breads (bagels, english muffins, toast), breakfast pastries, cold cereal, oatmeal, yogurt, muffins, etc. Milk, juice, coffee and tea also available. Continental spreads may vary depending on location.

9:00 AM  New England Aquarium

The New England Aquarium is one of Boston’s premier attractions with over 1.3 million visitors each year. Visitors can delve into a Caribbean reef ecosystem, explore the Amazon and learn about aquatic habitats of New England. Your admission to the Aquarium is self guided.

11:00 AM  Free Time in Quincy Market

12:00 PM  Lunch- $10 of Meal Money Included

1:30 PM  Salem Witch Museum

Follow the history of witches, witchcraft and witch hunts through the ages. Our main presentations is an overview of the events of the Salem Witch Trials of 1692. Witches-Evolving Perceptions is a provocative exhibit which presents the ancient pagan wise women, the stereotypical witch, modern witchcraft and the phenomenon of witch hunts.

3:00 PM  Motorcoach Departs for School

6:00 PM  Approximate Arrival at School
GROUP TOUR PARTICIPATION AGREEMENT

The undersigned Participant agrees to participate in the following tour subject to the following “Tour Terms and Conditions/ Release Form” on page 3 & 4, and subject to the Tour Contract executed with the Tour Leader.

WEB CODE / ACCOUNT #: 18TA11709
GROUP NAME: Derby Middle School Boston Tour
TOUR DATE(S): Thursday, May 10, 2018 until Friday, May 11, 2018, 2 Days and 1 Night
TOUR Leader: Lynn Emra

PER PERSON PRICING* (Quad = 4 Students Sharing 2 Beds, Triple = 3 Students Sharing 2 Beds, etc)
40-49 Paid Participants per Coach: Quad: $365.00 Triple: $385.00 Double: $415.00 Single: $509.00
35-39 Paid Participants per Coach: Quad: $385.00 Triple: $399.00 Double: $435.00 Single: $535.00
30-34 Paid Participants per Coach: Quad: $419.00 Triple: $435.00 Double: $469.00 Single: $569.00
Adult Participants Add The Following to Above Tour Costs: 10.00

*Registration is on a first come first served basis. A wait list will be formed if your tour reaches the maximum capacity listed above.
*Prices are based on current taxes and fuel prices. In the event of a tax increase or fuel surcharge, participant will be responsible for the increase in cost.
*Cost per participant is based upon the number of paid participants listed above at the final payment deadline date. If the minimum is not met, the price per person will increase on a pro-rata basis as provided in the Tour Contract executed with the Tour Leader.
*Adults are responsible for single occupancy if they do not have a roommate.

PAYMENT SCHEDULE (payment and forms must be received to be registered):

| DEPOSIT #1 DUE: 9/28/2017 | AMOUNT: $100.00 PER PERSON
| DEPOSIT #2 DUE: 12/7/2017 | AMOUNT: $150.00 PER PERSON
| FINAL PAYMENT: 3/12/2018 | AMOUNT: BALANCE DUE. Please refer to Statement for payment amount.

TO REGISTER ONLINE AND PAY BY CREDIT CARD - VISIT www.hemispheretravel.com;
1. Click on the Account Login button at the top of our home page.
2. Click here to register or make a payment for a tour.
3. First time users click on the ‘First time users click here’ link OR enter your login information if you have previously set up an online account.
4. Enter your Web Code - YOUR HEMISPHERE WEB CODE IS 18TA11709. Proceed to enter in the requested information.
5. Once information is completed, you will receive a confirmation email.
6. As a reminder, your registration is not complete until the Permission for Medical Treatmrent form is completed, signed and returned to Hemisphere via mail, fax or email.
7. You may log into your account by using your email and password to make future payments.

IF PAYING BY CHECK: All checks/money orders must indicate the participant’s name, school name and Your Tour Web Code, 18TA11709 on the lower left portion. Please make checks or money orders payable to “HEMISPHERE” and SEND TO: 1375 E. Woodfield Road, Suite 530, Schaumburg, IL 60173. Hemisphere processes all checks immediately. No post-dated checks accepted. The Tour Terms and Conditions Form and Medical Form must be mailed in with your payment.
HEMISPHERE OFFERS OPTIONAL TRAVEL PROTECTION:
The Student Deluxe Plan with Cancel For Any Reason is available for an additional cost. Refer to your Plan Document for complete plan details and benefits. Plans offer benefits for Trip Cancellation/Interruption and more!

*CFAR coverage is 75% of the nonrefundable trip cost. Trip cancellation must be 48 hours or more prior to schedule departure. CFAR must be purchased at the time of plan purchase and with, or before your final payment. This benefit is not available to residents of New York State.*

Hemisphere strongly suggests that all participants purchase travel protection to help protect your trip and your investment, as we are not responsible for scenarios that result in tour cancellation and circumstances beyond our control.

The price of the travel protection plan is as follows below, and is based upon the nonrefundable total tour cost which includes hotel/adult supplements. We encourage all travelers to purchase a plan at the time of initial trip deposit. If the tour cost increases, you will be responsible for any additional costs resulting from an increase in premium. Plans offer a 14-day Free look period.


Student Deluxe coverage where adult price puts coverage over....
For Tour costs between $ 401.00 - $ 600.00, the insurance premium is $ 31.50

This product is administered by Travel Insured International Inc.
If you need to file a claim or have any questions about this coverage, please contact
Travel Insured at 1-844-440-8113 - REFER TO GROUP # 77098

WHETHER YOU ACCEPT OR DECLINE THIS PROTECTION PLAN, HEMISPHERE’S CANCELLATION POLICIES WILL APPLY AS OUTLINED BELOW AND ON THE TOUR TERMS AND CONDITIONS FORM, PARAGRAPH 5.

PARTICIPANT CANCELLATION: Cancellations must be submitted to Hemisphere in writing before any refund will be considered. All refund checks will be mailed to the issuer within thirty (30) days after the scheduled Tour Date. If payments came from multiple issuers, refund will be issued in the participant’s name. If a participant is cancelled from the tour by the group’s tour leader for any reason, all cancellation charges will still apply. Cancellations received after business hours will be posted on the next business day.

E. If a Participant shall cancel his or her reservation at least seventy-one (71) days prior to the Tour Date, the Participant shall be entitled to a refund of the deposits made, less a fifty ($50.00) dollar administrative service charge and less any non-refundable deposits and expenses paid on the Participants behalf as provided pursuant to the Tour Contract governing the Tour.

F. If the Participant shall cancel his or her reservation seventy (70) days to forty-six (46) days prior to the Tour Date, the Participant shall be assessed a cancellation charge of 25% of the tour cost plus any non-refundable deposits and expenses made on the participants behalf as provided pursuant to the Tour Contract governing the Tour.

G. If a Participant shall cancel his or her reservation forty-five (45) days or less prior to the scheduled Tour Date, the Participant shall be responsible for 100% of the tour cost as provided pursuant to the Tour Contract governing the Tour.

H. All cancellations must be submitted to Hemisphere in writing before any refund will be considered.
**STUDENT DELUXE**
GROUP TRAVEL PROTECTION PLAN

**SCHEDULE OF INSURANCE COVERAGE AND OTHER NON-INSURANCE SERVICES**

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Coverage Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trip Cancellation**</td>
<td>Trip Cost*</td>
</tr>
<tr>
<td>Trip Interruption**</td>
<td>150% of Trip Cost*</td>
</tr>
<tr>
<td>Travel Delay – 6 hours</td>
<td>$750 ($150/day)</td>
</tr>
<tr>
<td>Missed Connection – 3 hours</td>
<td>$500</td>
</tr>
<tr>
<td>Baggage/Personal Effects</td>
<td>$1,500</td>
</tr>
<tr>
<td>Baggage Delay – 24 hours</td>
<td>$300</td>
</tr>
<tr>
<td>Non-Medical Emergency Evacuation</td>
<td>$150,000</td>
</tr>
<tr>
<td>Accident &amp; Sickness Medical Expense</td>
<td>$25,000</td>
</tr>
<tr>
<td>Emergency Evacuation &amp; Repatriation</td>
<td>$100,000</td>
</tr>
<tr>
<td>Cancel for Any Reason (CFAR)***</td>
<td>75% of Trip Cost*</td>
</tr>
</tbody>
</table>

**Non-Insurance Worldwide Emergency Assistance Services**: Included

Coverages may vary and not all coverage is available in every jurisdiction.
* Up to the lesser of the Trip Cost paid or the limit of Coverage for which benefits are requested and the appropriate plan cost has been paid. Maximum limit of $10,000
** For $0 Trip Cost, there is no Trip Cancellation and Trip Interruption is limited to $500 return air only
*** CFAR coverage is 75% of the nonrefundable trip cost. CFAR is optional and available for individuals or your entire group.
Trip cancellation must be 48 hours or more prior to scheduled departure. CFAR must be purchased with or before the final payment for your trip. This benefit is not available to residents of New York State.

---

**HEMISPHERE® Educational Travel**

Travel Insured International
844-440-8113
groups@travelinsured.com
www.travelinsured.com
GENERAL LIMITATIONS AND EXCLUSIONS

Insurance benefits are not payable for any loss due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked to travel with You, while sane or insane; 2. an act of declared or undeclared war; 3. participating in maneuvers or training exercises of an armed service, except while participating in weekend or summer training for the reserve forces of the United States, including the National Guard; 4. riding or driving in races, or speed or endurance competitions or events; 5. mountaineering (engaging in the sport of scaling mountains generally requiring the use of picks, ropes, or other special equipment); 6. participating as a member of a team in an organized sporting competition; 7. participating in bodily contact sports, skydiving or parachuting, hang gliding or bungee cord jumping; 8. piloting or learning to pilot or acting as a member of the crew of any aircraft; 9. being intoxicated, or under the influence of any controlled substance unless as administered or prescribed by a Legally Qualified Physician; 10. the commission of or attempt to commit a felony or being engaged in an illegal occupation; 11. normal childbirth or pregnancy (except Complications of Pregnancy) or voluntarily induced abortion; 12. dental treatment (except as coverage is otherwise specifically provided); 13. amounts which exceed the Maximum Benefit Amount for each coverage as shown in the Schedule of Benefits; 14. due to a Pre-Existing Condition, as defined in the Policy. The Pre-Existing Condition Limitation does not apply to the Emergency Medical Evacuation or return of remains coverage; 15. medical treatment during or arising from a Trip undertaken for the purpose or intent of securing medical treatment; 16. a mental or nervous condition, unless hospitalized for that condition while the Policy is in effect for You; 17. due to loss or damage (including death or injury) and any associated cost or expense resulting directly from the discharge, explosion or use of any device, weapon or material employing or involving chemical, biological, radiological or similar agents, whether in time of peace or war, and regardless of who commits the act and regardless of any other sequence thereto.

The following limitation applies to Trip Cancellation: All cancellations must be reported to the Travel Supplier within 72 hours of the event causing the need to cancel. If the event delays the reporting of the cancellation beyond the 72 hours, the event should be reported as soon as possible. All other delays of reporting beyond 72 hours will result in reduced benefit payments.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects: Benefits are not payable for any loss caused by or resulting from: breakage of brittle or fragile articles; wear and tear or gradual deterioration; confiscation or appropriation by order of any government or custom’s rule; theft or pilferage while left in any unlocked or unattended vehicle; property illegally acquired, kept, stored or transported; Your negligent acts or omissions; or property shipped as freight or shipped prior to the Scheduled Departure Date; or electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Purchase Up to Final Trip Payment for Pre-existing Condition Waiver!
The pre-existing condition exclusion will be waived if the protection plan is purchased before final trip payment for the trip, for the full non-refundable cost of the trip and the booking for the covered trip is the first and only booking for this travel period and you are not disabled from travel at the time you pay the premium.

PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

This document contains highlights of the plan. The plan contains insurance benefits underwritten by the United States Fire Insurance Company. C&F and Crum & Forster are registered trademarks of United States Fire Insurance Company. The Crum & Forster group of companies is rated A (Excellent) by AM Best Company 2016. The plan also contains non-insurance Travel Assistance Services that are provided by an independent organization, and not by United States Fire Insurance Company or Travel Insured International. Coverages may vary and not all coverage is available in all jurisdictions.
TERMS AND CONDITIONS / RELEASE FORM – MULTI-DAY TOURS

This form must be approved during your online registration or returned to Hemisphere by Sep 28, 2017

1. NO RESPONSIBILITY FOR LOSSES OR DELAYS. Hemisphere Travel, Inc. dba Hemisphere Educational Travel ("Hemisphere") acts only in the capacity as agent for the Participant. Hemisphere does not own or operate any ships, airplanes, buses, trains, autos and shall not be liable for any delay, loss or accident occasioned by fault or negligence of any carrier or other person or company obligated to perform transportation services, furnish accommodations, or otherwise in connection with the Tour, Specifically, but not by way or exception, Hemisphere shall not be responsible for any loss, expense or inconvenience caused by late arrivals or departures or ships, airplanes, buses, trains, or other means of conveyance, third parties or occurrences beyond the reasonable control of Hemisphere. Hemisphere shall also not be liable for loss or damage to baggage or any other article of personal property of Participant. The airline tickets issued by the airline shall constitute the sole contract between the airline and the Participant in the Tour relating to transportation. Hemisphere and the transportation company shall have no liability to Participants who are late for departure or who otherwise miss scheduled departures. In most cases, airline tickets are non-refundable, and Hemisphere shall not be held liable if a group or individual loses money by the reissuance of airline tickets. The Participant pays the Participant to be retained by Hemisphere to be applied to damages incurred by Hemisphere; provided further, that such retention of payment shall not prevent Hemisphere from recovering any additional damages from the Tour Group caused to it by reason of any such breach.

2. RATE CHANGES, CANCELLATION, REFUNDS. Rates quoted are based on current taxes, tariffs and fuel costs in effect at the present time & are subject to change without notice. In the event of a tax increase or fuel surcharge, Participant agrees to pay the additional cost. If participant chooses to cancel due to the increase in cost, all cancellation penalties will apply as listed below in #5. Although no revisions to the itinerary are anticipated, Hemisphere reserves the right to make any changes, with or without notice, that may become necessary, and Participant agrees to pay any additional costs or expenses attributable to such changes in the itinerary.

3. RULES APPLICABLE TO TOUR PARTICIPANTS. The leader, chaperones or school administration have the right to remove a tour participant anytime prior to the tour if the participant will not comply with school's or group's eligibility or code of conduct requirements and all cancellation penalties will apply. Authorization is hereby given to the tour leaders/chaperones to act on behalf of any participant who shall require hospital, surgical or medical treatment in any situation deemed an emergency by such chaperone. Tour leaders/chaperones are hereby authorized to give non-prescription pain killing remedies to Participants upon request if, in the tour leader's/chaperone's opinion, such is deemed reasonable necessary. Any participant will be taken out of the tour at the leader's/chaperone's discretion prior to commencement of the tour. The tour leaders/chaperones are to be notified by the Participant of any known allergies in medication. Participant agrees to fully and completely comply with all rules and regulations of various governmental and commercial agencies and that any violation of such rules and regulations, as well as any behavior deemed by the tour leaders/chaperones to be detrimental to the Tour Group, will, at the sole discretion of the tour leaders/chaperones, subject the Participant to immediate suspension and/or dismissal from the Tour. No fine or fine award shall be assessed by the Tour Leader, or the parent/guardian of the Participant, shall be financially responsible for any costs (including transportation costs) to return the participant and a chaperone home. If the Tour Leader permits the use of iPod's or MP3 players on the Tour, they shall be used with headphones only. Use of drugs, alcohol, possession of explosives, firearms, or any other articles of an illegal nature shall subject the Participant to immediate dismissal from the Group. The Participant will be responsible for all damages caused by the Participant to the Tour Group. It is the responsibility of the Participant to be insured for any personal injuries or any damages he/she might sustain during the Tour to determine whether such items are acceptable. Prepare for the emergency of being responsible for all damages caused by the Participant to the applicable hotel, any hotel room, any motor coach, any baggage or other property. The Participant bears the risk of injury to himself/herself. The Participant bears no responsibility for any items lost or stolen while on the tour. The signature below indicates that the participant is permitted to go swimming only with School board approval (if applicable) and only in the presence of their assigned tour leaders/chaperones. Hemisphere, the School, or the tour leaders/chaperones, shall not be liable for any injury/disease or result of swimming (at hotel pool or other water activity on the tour).

4. DEPOSITS AND PAYMENTS

A. The 1st deposit requested by Hemisphere, must be received by Hemisphere according to the date indicated on the Payment Schedule.
B. All deposits shall be sent to Hemisphere (unless otherwise indicated in your tour paperwork).
C. Refund Request forms will be accepted by Hemisphere prior to the “Final Deposit” due date. The Tour Leader will provide a check with the total payment amount and a list of the student’s names indicating how much to refund each study abroad. An updated "cash received" report to reflect these credits will be sent to the Tour Leader. It is the Tour Leader's responsibility to inform all participants the refunding of the funds/credit process. If Participant cancels from the Tour, all funds/donations earned by participant that will be applied towards the fundraising fee will be refunded. The dates above will be adhered to. NO EXCEPTIONS.
D. All Tours must be paid in full by the due date listed on the Leader Contract/Group Tour Participation Agreement. Payment made after the final payment deadline date must be in the form of a credit card, money order, cashier’s check or cash. No personal checks will be accepted after the final payment deadline date.
E. Transfer of money from Participant to Participant in any circumstance is not permitted.
F. Deposit and itinerary changes must be submitted to Hemisphere in writing before any refunds will be issued and mailed to thesers within thirty (30) days after the scheduled Tour Date. Cancellations received after business hours will be posted on the next business day.

5. REFUND POLICY, NON-REFUNDABLE PAYMENTS, & CHARGES. Participant agrees to the following refund policy and non-refundable payments. Participant agrees to the following refund policy and non-refundable payments. GRDUE CANCELLATION: All cancellations of trips must be submitted to Hemisphere in writing before any refunds will be issued and mailed to the issuers within thirty (30) days after the scheduled Tour Date. Cancellations received after business hours will be posted on the next business day.
A. If Tour Group cancels due to lack of participants, the group has until 30 days prior to the scheduled deposit date to cancel without penalty. Lack of participation is defined as a number of paid participants that is less than the lowest tiered pricing indicated on the Group Tour Participation Agreement.
B. If a Tour Group cancels due to inherent limitation of the Tour, or the tour leader withdraws from the Tour due to inherent limitation of the Tour, or the tour leader withdraws from the Tour, or the parent/guardian of the Participant, will be financially responsible for any costs (including transportation costs) to return the participant and a chaperone home. If the Tour Leader permits the use of iPod’s or MP3 players on the Tour, they shall be used with
C. If a Tour Group cancels due to the Tour Leader providing a check with the total payment amount and a list of the student’s names indicating how much to refund each student.
D. All Tours must be paid in full by the due date listed on the Leader Contract/Group Tour Participation Agreement. Payment made after the final payment deadline date must be in the form of a credit card, money order, cashier’s check or cash. No personal checks will be accepted after the final payment deadline date.
E. Transfer of money from Participant to Participant in any circumstance is not permitted.
F. Deposit and itinerary changes must be submitted to Hemisphere in writing before any refunds will be issued and mailed to the issuers within thirty (30) days after the scheduled Tour Date. Cancellations received after business hours will be posted on the next business day.

6. TOUR COSTS - TOUR PRICING IS LOCKED AT FINAL PAYMENT DATE specified on Leader Contract or Group Participation Agreement (with the exception of any fuel surcharges). Any late cancellations or additions will not affect the final established price at the final payment date. Any new tour participants that sign up for the tour after the final payment deadline date will be charged an additional $30 fee, plus any additional airline costs if applicable. The cost of the Tour is based on a certain number of Participants per subgroup. Should the number of participants fall below that number, the Tour Leader may be required to pay to the Tour Group the difference. Participants agree to pay any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement. Participants agree to any applicable additional charges as presented in the Tour Agreement.

7. All cancellations must be submitted to Hemisphere in writing before any refunds will be considered. Participant will be entitled to a refund of the deposit made, less a $100 administrative service charge plus applicable airfare and hotel room charges. Any additional tour room charges will be charged to the participants.

8. All cancellations must be submitted to Hemisphere in writing before any refunds will be considered. Participant will be entitled to a refund of the deposit made, less a $100 administrative service charge plus applicable airfare and hotel room charges. Any additional tour room charges will be charged to the participants.
Authorized FREE tour leaders/chaperones cannot be divided between more than one participant and cannot be reimbursed for each or the reduction in other tour participant’s tour costs. The tour leader is considered the Free Authorized FREE chaperone. It is the Tour Leader’s Responsibility to provide the chaperone needs indicated on the Tour Leaders Contract (Or a minimum of 1 adult for every 15 students).

7. INSURANCE COVERAGE: Hemisphere agrees to provide the following insurance coverage for the duration of the Tour: American Income Life Insurance Company-Illness and Accident Policy, covers all Tour Participants for the duration of the Tour for $5,000.00 for loss of life, $1,000.00 for illness, $500.00 Dental caused by accidents, and $5,000.00 for Medical Expense caused by accidents. Optional Travel Protection may be available to Participant for an additional charge. It is important to note that if a medical emergency prevents the student and chaperone to travel back with the group, it will be up to the parents to pay any additional transportation expense for the student and chaperone to return home. By signing this release, I give permission for my child to travel home with the chaperone (without the group). The insurance included as part of the tour package only covers medical expenses and transportation expenses only for an ambulance to the hospital. It does not cover any other form of transportation or lodging expense related to an accident. The Optional Travel Protection offers benefits for accidents and sickness medical expenses and more.

8. PROMOTIONAL MATERIAL RELEASE: The undersigned hereby irrevocably consents to the unrestricted use by Hemisphere, its successors and assigns, of Participant’s name and likeness in any and all photographs or video footage of Participant taken on the tour for all advertising purposes, promotional purposes, or purposes of trade in any and all mediums, and the undersigned waives any right to compensation therefor and any right to inspect or approve such pictures, video footage, advertising, material or promotional material used in connection therewith.

9. Acceptance, release and indemnification. In consideration of Hemisphere’s acceptance of the below-named participant for participation in the tour, the undersigned hereby agrees to the foregoing tour terms and conditions and waives and releases on behalf of himself or herself and his or her heirs and successors, and agrees to indemnify, Hemisphere Travel, Inc., the tour sponsor and the tour leader participating in the tour, their successors and assigns and their shareholders, directors, officers, employees and agents, as applicable, from, any and all manner of action, suit, debt, damages, claims and demands whatsoever, in law, in admiralty or in equity, which said participants may have or may hereafter acquire by reason of death or injury as a participant of said tour, loss or damage to property, or otherwise arising out of or in connection with participation in said tour, including, but not limited to, any and all damages claimed for delays and other causes beyond Hemisphere’s reasonable control. Specifically, but not by way of limitation, neither Hemisphere, the tour sponsor, nor any tour leader shall be liable for any death or injury resulting from any participant who goes swimming (in hotel pool or other water activity on the tour) while on tour. In addition, Hemisphere assumes no responsibility and shall not be liable for any videos shown on any motor coach which have not been supplied by Hemisphere. The deposit of the participant’s initial payment by Hemisphere shall constitute acceptance of the above-named participant for participation in the tour.

10. This Agreement shall be governed by the laws of the State of Illinois. The parties agree that any claims or other actions arising out of this Agreement may be litigated in the federal or state courts in Cook County, Illinois, and each party hereby submits to the jurisdiction of such courts. Any claims asserted against Hemisphere shall be litigated exclusively in such courts.

This form must be approved during your online registration or returned to Hemisphere by Sep 28, 2017
Derby Middle School Boston Tour (ACCOUNT# 18TA11709)

PRINT PARTICIPANT’S First Name ______________ Middle Name (Required) ______________ Last Name ______________

Provide name as it appears on your driver’s license or passport (if minor, provide legal name)

TOUR PARTICIPANT’S DATE OF BIRTH (REQUIRED): __/__/____ TOUR PARTICIPANT’S GENDER: MALE OR FEMALE (CIRCLE ONE)

Address __________________________________________ City ________________________________ State _______ Zip Code _______

Home Phone ______________ Cell / Secondary Phone: ____________________________

Emergency Contact: ______________ Phone #: ______________________________

E-MAIL address (Used for payment reminders & tour updates only) ______________________________

IF PARTICIPANT IS UNDER 18 YEARS OF AGE - PRINT PARENT OR GUARDIAN NAME:

PARENT/GUARDIAN SIGNATURE as ADULT PARTICIPANT SIGNATURE

By signing above you agree to all terms and conditions of the two page document entitled ‘Tour Terms and Conditions / Release Form-Multi Day Tours’

EACH PARTICIPANT MUST FILL OUT THIS SECTION AND MAKE 1ST DEPOSIT TO BE REGISTERED

1. SELECT YOUR ROOM PREFERENCE (subject to change based on final room assignments made by your tour leader):

QUAD (4 People Sharing 2 Beds) TRIPLE (3 People Sharing 2 Beds) DOUBLE (2 People with 2 beds) SINGLE (1 Person 1 bed)

2. YOUR FIRST DEPOSIT OF $160.00 IS DUE BY Sep 28, 2017 (payment must be made with this form to be registered)

3. ARE YOU PURCHASING THE OPTIONAL, NON-REFUNDABLE TRAVEL PROTECTION INSURANCE WITH THE "CANCEL FOR ANY REASON" BENEFIT? PLEASE VISIT WWW.HEMISPHERETRAVEL.COM TO VIEW THE TERMS/BENEFITS OF THE INSURANCE PLAN. THE "CANCEL FOR ANY REASON" BENEFIT IS NOT AVAILABLE FOR NY RESIDENTS. THE INSURANCE PREMIUMS ARE LISTED BELOW AND ARE BASED UPON THE TOUR COST WHICH IS SUBJECT TO CHANGE ONCE THE FINAL TOUR COST IS DETERMINED BY THE FINAL PAYMENT DUE DATE.

Student Deluxe coverage where adult price puts coverage over....

YES Premium must be purchased with initial deposit.
NO No additional cost

4. ADD NUMBERS 2 & 3 FOR YOUR FIRST PAYMENT AMOUNT: ______________________________

TOTAL OF FIRST DEPOSIT $ ______________
PERMISSION FOR MEDICAL TREATMENT

Sign and return to Hemisphere by Sep 28, 2017, via email (jennifer@hemispheretravel.com), fax or mail

SCHOOL / GROUP NAME: Derby Middle School

DESTINATION and DATES: Boston Thursday, May 10, 2018 until Friday, May 11, 2018, 2 Days and 1 Night

PARTICIPANT’S FULL LEGAL NAME:

DATE OF BIRTH: __/__/____

HOME PHONE NUMBER: _______________________________ CELL/SECONDARY PHONE: _______________________________

EMERGENCY CONTACT OTHER THAN PARENT/GUARDIAN: ______________ PHONE #: _______________________________

PHYSICIAN’S NAME: _______________________________ PHYSICIAN’S PHONE: _______________________________

LIST FULLY ANY MEDICAL CONDITIONS AND/OR PHYSICAL LIMITATIONS PARTICIPANT MAY HAVE:

Since the group’s tour leader will not receive these forms until just prior to the tour departure, please also personally inform the group’s tour leader of such conditions and/or limitations, as it may require special arrangements which may alter tour components (i.e. wheelchair accessible motorcoach, food allergies, etc...)

(Please note that this trip involves considerable walking at times)

LIST ANY ALLERGIES PARTICIPANT HAS, IF NONE, PLEASE INDICATE SO:

LIST ANY MEDICATIONS PARTICIPANT MUST TAKE, INCLUDING TIME SCHEDULE:

(We recommend placing students’ medications in a plastic bag, marked with name and given to the tour leader)

The accident insurance included as part of the tour package covers medical expenses and transportation expenses only for an ambulance to the hospital. IF MEDICAL TREATMENT SHOULD BE REQUIRED FOR A NON-TOUR RELATED INCIDENT, I AUTHORIZE THE USE OF OUR FAMILY MEDICAL INSURANCE POLICY. (A copy of the insurance card is not necessary)

INSURANCE COMPANY NAME: __________________________ PHONE #: __________________________

POLICY HOLDER NAME: ___________________________ POLICY #: __________________________

It is understood and agreed that the tour sponsors and chaperones will exercise reasonable care with respect to the health and physical well-being of each participant. This permission also authorizes chaperones to observe students who must take any such medications as Tylenol, Anti-diarrhea medication or medications designed for relief of minor problems as they become necessary. I have read the foregoing and agree to the stipulations there in: I hereby authorize any medical treatment necessary & the transfer of the student or participant to any reasonably accessible hospital, pursuant to the foregoing conditions:

Parent/Guardian or Adult Participant Signature

Should a medical emergency prevent the tour participant (and a chaperone if the participant is under 18 years old) from traveling back with the group, I hereby give my permission for the tour participant to travel with that designated chaperone (without the group) once the participant has been released from the place where medical attention was given. For minors, the mode of return travel for a student will be determined by the both the Chaperone in charge and the Parent/Guardian of the participant. I also understand that I will be responsible for the travel expense for both the tour participant and the Chaperone (if the participant is under 18 years old) to return home. If you purchase Optional Travel Protection insurance, part of this expense may be covered. If the Optional Travel Protection Insurance was not offered to your group, please contact Hemisphere to see what insurance coverage would be available for the type of tour you are taking.

Parent/Guardian or Adult Participant Signature

SWIMMING AND OTHER PHYSICAL ACTIVITIES: AS A PARENT/GUARDIAN OR TOUR PARTICIPANT, I ACKNOWLEDGE THAT IN CONNECTION WITH SWIMMING AND OTHER PHYSICAL ACTIVITY I HAVE FULLY ADVISED THE TOUR LEADER OF ALL LIMITATIONS THAT MY CHILD OR MYSELF MAY HAVE IN PARTICIPATING IN THE TOUR ACTIVITIES. I UNDERSTAND THAT SWIMMING, WITH OR WITHOUT A LIFEGUARD PRESENT, ARE AT ONE’S OWN RISK. I HEREBY RELEASE HEMISPHERE EDUCATIONAL TRAVEL, THE GROUP, THE TOUR LEADERS AND CHAPERONES FROM ANY RESPONSIBILITY FOR PERSONAL INJURY OR OTHER LOSS WHICH MIGHT OCCUR WHILE ENGAGING IN SWIMMING OR OTHER TOUR ACTIVITY UNLESS SUCH INJURY OR LOSS IS CAUSED BY THE GROSS NEGLIGENCE OF HEMISPHERE EDUCATIONAL TRAVEL OR THE CHAPERONES. PLEASE CHECK WITH YOUR TOUR LEADER TO SEE IF SWIMMING IS PART OF YOUR GROUP’S ITINERARY.

I HEREBY AGREE TO ALL OF THE TERMS ASSOCIATED WITH THIS RELEASE FORM. 

Parent/Guardian OR Adult Participant Name (please print) ___________________________

Parent/Guardian OR Adult Participant Signature ___________________________________

DATE __________________________

EVERY TOUR PARTICIPANT (STUDENTS AND ADULTS) MUST SIGN AND RETURN A SEPARATE FORM TO HEMISPHERE. THE TOUR LEADER WILL HAVE THIS FORM IN THEIR POSSESSION WHILE ON TOUR FOR EMERGENCY PURPOSES.